



Interfaith Center Building Biography

A. Structural Facts

Construction Type

Occupancy Group:

Year Built:

Height:

Area:

Foundation Type

Floor / Ceiling:

Roof:

Exterior Walls

Interior Finish

Fuels
Heat
Hot Water
Ventilation
Electrical Service
Emergency Light

Emergency Power
Fire Alarm Equip
Suppression
Smoke Evacuation
Extinguishers
Chimneys
Elevator

Atria
Emergency evacuation signs:
Lot Area
Septic
Water
Certificate

Building Biography

Date Prepared: _____

Building Name: _____

Date Built: _____

By: _____

Function: _____

Size (Sq Ft): _____

Occupancy: _____

Utilities:

Heat: _____

Hot Water: _____

Air Conditioning: _____

Electric Power: _____

Generator Service: _____

Locks ; Security Hardware: _____

Phone/Communication System: _____

Attach Schematics as available

Attach Pictures: Exterior various angles
Interior lobby, public areas

Building Upgrades

When	What	Where	Warrantee
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Room Inventory

Date Prepared: _____

Room Number: _____ Building: _____

Description/Function: _____

Size: _____

Furniture: _____

Technology: _____

Interior Description

	Size	Type/Style	Condition	Updated	Color
Ceiling					
Lights					
Walls					
Floor					
Doors					
Fixtures					
Built-Ins					

Notes: _____

Attach Pictures: